

# Facilities & Capabilities



## Portola Hotel & Spa

LEVEL ONE MEETING ROOMS	Size	Square Feet	Ceiling Height	8 x 10 Exhibits	Theatre	Classroom	Conference	U-Shape	Banquet	Reception	Buffet	Dinner Dance	Hollow Square	Table Tops
De Anza Ballroom	128'x83'	10,665	13.5'	59	1000	500	ASK	ASK	750	1000	600	650	ASK	65
De Anza I	39'x84'	3,275	13.5'	20	350	150	ASK	60	170	300	130	120	80	25
De Anza II	39'x84'	3,275	13.5'	18	350	150	ASK	60	170	300	130	120	80	25
De Anza III	49'x84'	4,115	13.5'	27	425	220	ASK	70	220	400	170	180	88	27
Bonsai Ballroom	75'x36'	2,700	10'	17	250	150	ASK	50	180	300	160	150	60	20
Bonsai I	25'x36'	900	10'	ASK	70	55	25	30	50	100	40	30	30	8
Bonsai II	25'x36'	900	10'	ASK	70	55	25	30	50	100	40	30	30	8
Bonsai III	25'x36'	900	10'	ASK	70	55	25	30	50	100	40	30	30	8
Portola Room <sup>1</sup>	51'x38'	2,529	7'9"	15	100	60	30	32	110	150	80	80	40	ASK
SPA BUILDING ~ LEVEL TWO ~ MEETING ROOMS														
Driftwood I	42'x15'	712	8' 10"	N/R	50	30	20	20	N/R	N/R	20	N/R	20	ASK
Driftwood II	23'x20'	460	8' 10"	N/R	N/R	N/R	15	15	N/R	N/R	20	N/R	10	ASK
LEVEL THREE ~ MEETING ROOMS														
Redwood	25'x56'	1,400	8'	N/R	80	70	46	N/R	80	100	70	N/R	N/R	ASK
Redwood I	25'x28'	700	8'	N/R	40	30	20	22	40	75	30	N/R	26	ASK
Redwood II	25'x28'	700	8'	N/R	40	30	20	22	40	75	30	N/R	26	ASK
Ironwood	25'x56'	1,400	8'	N/R	80	70	46	N/R	80	100	70	N/R	N/R	ASK
Ironwood I	25'x28'	700	8'	N/R	40	30	20	22	40	75	30	N/R	26	ASK
Ironwood II	25'x28'	700	8'	N/R	40	30	20	22	40	75	30	N/R	26	ASK
Cottonwood	25'x60'	1,500	8'	N/R	80	70	46	N/R	80	100	70	N/R	N/R	ASK
Cottonwood I	25'x30'	750	8'	N/R	40	30	20	22	40	75	30	N/R	26	ASK
Cottonwood II	25'x30'	750	8'	N/R	40	30	20	22	40	75	30	N/R	26	ASK
LEVEL SEVEN ~ MEETING ROOM														
Exec. Boardroom		760	8'6"				20							

## Monterey Conference Center

1. Main portion of room with pillars, small portions = 20' x 20'

NOTE: All sets are max with podium only in front of the room

N/A: Not Available  
N/R: Not Recommended  
ASK: Inquire with Banquet Dept.

LEVEL ONE MEETING ROOMS	Size	Square Feet	Ceiling Height	8 x 10 Exhibits	Theatre	Classroom	Conference	U-Shape	Banquet	Reception
De Anza Ballroom	140'x140'	19,600	15'	119	2,457	1,300	N/A	N/A	1,300	2,000
De Anza I	140'x80'	11,200	15'	64	1,250	700	N/A	N/A	750	1,000
De Anza II	140'x60'	8,400	15'	47	900	560	N/A	N/A	600	900
LEVEL TWO ~ MEETING ROOMS										
Larkin II	25'x24'	600	9'	N/A	N/A	N/A	N/A	N/A	N/A	25
Larkin I	25'x19'	475	9'	N/A	N/A	N/A	14	N/A	N/A	N/A
Dana	25'x20'	500	9'	N/A	25	N/A	16	N/A	N/A	N/A
LEVEL THREE ~ MEETING ROOMS										
Ferrante I, II, III	39'x19'	741	9'x22'	N/A	85	48	36	30	40	60
Ferrante Room	57'x39'	2,223	9'x22'	13	225	130	62	52	150	200
Colton Room I, II, III	57'x29'	1,653	9'x19'	8	150	100	56	48	110	150
Steinbeck Forum	N/A	5,260	Varies	N/A	494	494	N/A	N/A	N/A	N/A



PORTOLA HOTEL & SPA  
AT MONTEREY BAY

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